

Job vacancy for an Community Engagement Officer

The Disability Resource Centre is looking for an experienced individual able to recruit and engage people across the Bedfordshire and South East Midlands area, empowering people of all ages affected by disability or health conditions, caring commitment or mental ill health to gain employment.

We have an exciting new role supporting workless adults on the Building Better Opportunities “Support into Employment” Project, funded by the European Social Fund and the Community Fund.

Your key focus will be to recruit and induct participants onto our “Support into Employment programme”. To achieve this, you will liaise with external organisations, organise and attend events, develop key contacts to meet recruitment targets. You will contribute to the overall marketing plan by supporting with social media campaigns, our website content and marketing collateral.

You will be target driven, have persistence and determination, the ability to work well with others and excellent verbal communication skills.

Travel will be required throughout the South East Midlands.

Salary: £24,657

Hours: 37

Closing Date: 18/09/2020

This position is subject to a satisfactory enhanced DBS check.

Please apply by application form to: christopher.duncombe-cooper@drcbeds.org.uk or the address below. Please feel free to contact us on 01582 470900 for further information.

Poynters House, Poynters Road, Dunstable, LU5 4TP.

01582 470 900

info@drcbeds.org.uk

www.drcbeds.org.uk

Registered Charity No 1041712 Company Limited by Guarantee No 2898000

Our Patron: The Duke of Bedford